



# Khulna Agricultural University

Temporary Office: House No # 200 (1<sup>st</sup> phase), Road No # 12, Sonadanga R/A, Khulna-9100

Ref: KAU/Reg. Off./Admin-3/P. File (Staff-66)/2020/1711

Date: 28-07-2024

## Office Order

The Authority of the Khulna Agricultural University, Khulna is pleased to grant 24 (Twenty Four) days earned leave of MST MURSIDA AKTAR, Office Asst. Cum Computer Typist, Department of Biochemistry and Molecular Biology Department, KAU, Bangladesh for medical purpose in India from 04-08-2024 to 27-08-2024. In this connection authority has already approved her earn leave with station leave permission from 04-08-2024 to 27-08-2024 vide Memo No. KAU/Reg. Off./Admin-3/P. File (Staff -66)/2020/1710; Dated: 28 July 2024 under the following terms and condition:

- (a) Khulna Agricultural University, Khulna shall have no financial liability in this regard;
- (b) After completion of her visit, she must join Khulna Agricultural University, Khulna immediately on the due date as per usual norms/practice.

By order of the Vice-Chancellor

s.d.

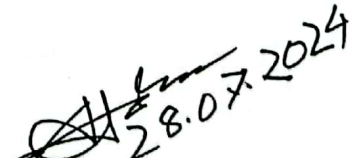
Dr. Khandaker Mazharul Anwar  
Registrar  
Khulna Agricultural University  
E-mail: [drshajahan1977@gmail.com](mailto:drshajahan1977@gmail.com)  
Mob: +88 01711-341261

Date:28-07-2024

Ref: KAU/Reg. Off./Admin-3/P. File (Staff-66)/2020/1711

Copy forwarded for information and necessary action to:

- 1) The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 3) The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 4) Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- 5) Assistant High Commissioner, Regional Consulate of the High Commission of India, Khulna, Bangladesh.
- 6) Charge de Affairs, High Commission of India, House no.-2, Road- 142, Gulshan-1, Dhaka, Bangladesh.
- 7) Customs and Immigration Officer, Benapole Land Port, Jashore, Bangladesh.
- 8) ICT Section, Khulna Agricultural University, Khulna. ( With upload request on university website)
- 9) MST MURSIDA AKTAR, Office Asst. Cum Computer Typist, Department of Biochemistry and Molecular Biology Department, Khulna Agricultural University, Khulna.
- 10) PS to VC, (Acting) Khulna Agricultural University, Khulna.
- 11) PA to Treasurer, Khulna Agricultural University, Khulna.
- 12) PA to Registrar, Khulna Agricultural University, Khulna.
- 13) Office copy.

  
28.07.2024  
Dr. Khandaker Mazharul Anwar  
Registrar  
Khulna Agricultural University