



Khulna Agricultural University

Temporary Office: House No # 200 (1st phase), Road No # 12, Sonadanga R/A, Khulna-9100
www.kau.ac.bd

Ref: KAU/Reg.Off./Admin-3/P.File(Staff-126)/2021/119

Date: 29-01-2025

Office Order


The authority of the Khulna Agricultural University, Khulna is pleased to grant Mr. ARUN KUMAR RAHUT, Office Asst. Cum-Computer Typist, Office of the Administrative Section-1, KAU, 13 (Thirteen) days Ex-Bangladesh leave (Earned Leave) with effect from 01-02-2025 to 13-02-2025 to visit India for his medical checkup.

Relating to this visit, the following terms and conditions will be applied:

- The period will be treated as Ex-Bangladesh leave (Earned Leave) on full average pay.
- During the period, his salary and allowances will be paid in Bangladeshi currency as usual manner.
- KAU or the Government of the People's Republic of Bangladesh will not bear any financial liability either in local or foreign currency in this regard.
- After returning, he must join KAU immediately on the due date as per usual norms/Practice.

By order of Honorable Vice-Chancellor

Mr. Arun Kumar Rahut
Office Asst. Cum-Computer Typist
Administrative Section-1
Khulna Agricultural University, Khulna

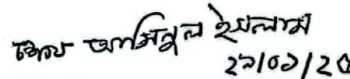

Md. Rezaul Islam
Registrar (In Charge)
Khulna Agricultural University
Cell: +8801309-000313

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Date: -01-2025

Copy forwarded for information and necessary action to:

- The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- Assistant High Commissioner, Regional Consulate of the High Commission of India, Khulna, Bangladesh.
- High Commissioner of India, Dhaka, Bangladesh.
- Mr. Arun Kumar Rahut, Office Asst. Cum-Computer Typist, Office of the Registrar Admin Section-1, Khulna Agricultural University, Khulna.
- Md. Omar Faruque, Office Asst. Cum-Computer Typist, Council Section, Registrar Admin, Khulna Agricultural University, Khulna. (With a request to perform routine duty)
- ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
- PS to VC (In Charge), Khulna Agricultural University, Khulna.
- PA to Treasurer, Khulna Agricultural University, Khulna.
- Office copy.


Sheikh Aminul Islam
Section Officer
Admin-3
Khulna Agricultural University, Khulna