



Khulna Agricultural University

Temporary Office: House No # 200 (1st phase), Road No #12, Sonadanga R/A, Khulna-9100

Ref: KAU/Reg. Off./Admin-2/P. File (Officer-21)/2020/145

Date: 05-02-2025

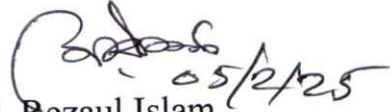
Office Order

The Authority of the Khulna Agricultural University (KAU), Khulna is pleased to grant Mr. SAIFULLAH HAQUE, Assistant Engineer, Engineering Section, KAU, 15 (fifteen) days earned leave with effect from 09-02-2025 to 23-02-2025 to visit the Kingdom of Saudi Arabia for performing the Holy Umrah Hajj with the following terms and conditions:

- (a) The period will be treated as ex-Bangladesh leave on full average pay.
- (b) During this period, his salary and allowances will be paid in Bangladeshi currency as usual.
- (c) KAU or the Government of the People's Republic of Bangladesh will not bear any financial in this regard.
- (d) He must join KAU immediately following expiry of the leave period.

By order of the Vice-Chancellor

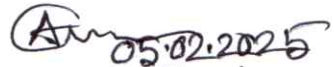
Mr. Saifullah Haque
Assistant Engineer
Engineering Section
Khulna Agricultural University, Khulna.


Md. Rezaul Islam
Registrar (In-Charge)
Khulna Agricultural University
Cell- +8801309000313

Ref: KAU/Reg. Off./Admin-2/P. File (Officer-21)/2020/145
Copy forwarded for information and necessary action to:

Date: 05-02-2025

- 1) The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 3) The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 4) Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- 5) The Ambassador, Embassy of the Kingdom of Saudi Arabia, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212, Bangladesh.
- 6) Mr. Md. Monoar Kowshar, Sub-Assistant Engineer, Engineering Section, Khulna Agricultural University, Khulna. (With a request to perform routine duty)
- 7) ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
- 8) PS to VC, Khulna Agricultural University, Khulna.
- 9) PA to Treasurer, Khulna Agricultural University, Khulna.
- 10) Office copy.


Mst. Afsana Yesmin
Section Officer
Admin-2 (Officer) Section
Khulna Agricultural University