



Khulna Agricultural University

Temporary Office: House No # 200 (1st phase), Road No #12, Sonadanga R/A, Khulna-9100

Ref: KAU/Reg. Off./Admin-2/P. File (Officer-66)/2024/ 379

Date: 18-03-2025


Office Order

The Authority of the Khulna Agricultural University (KAU), Khulna is pleased to grant Mrs. RUMPA AKTER, Assistant Accounts Officer, Accounts Section, KAU, 23 (Twenty-Three) days earned leave with effect from 07-04-2025 to 29-04-2025 to visit the Kingdom of Saudi Arabia for performing the Holy Umrah Hajj with the following terms and conditions:

- (a) The period will be treated as ex-Bangladesh leave on full average pay.
- (b) During this period, her salary and allowances will be paid in Bangladeshi currency as usual.
- (c) KAU or the Government of the People's Republic of Bangladesh will not bear any financial in this regard.
- (d) She must join KAU immediately following expiry of the leave period.

By order of the Vice-Chancellor

Mrs. Rumpa Akter
Assistant Accounts Officer
Accounts Section
Khulna Agricultural University, Khulna.

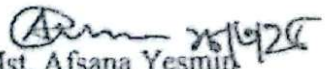

Md. Rezaul Islam
Registrar (In-Charge)
Khulna Agricultural University
Cell- +8801309000313

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Copy forwarded for information and necessary action to:

- 1) The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 3) The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 4) Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- 5) The Ambassador, Embassy of the Kingdom of Saudi Arabia, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212, Bangladesh.
- 6) Mr. Md. Ashik Ahmed, Assistant Accounts Officer, Accounts Section, Khulna Agricultural University, Khulna. (With a request to perform routine duty)
- 7) ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
- 8) PS to VC, Khulna Agricultural University, Khulna.
- 9) PA to Treasurer, Khulna Agricultural University, Khulna.
- 10) Office copy.


Mst. Afsana Yesmin
Section Officer
Admin-2 (Officer) Section
Khulna Agricultural University