



# Khulna Agricultural University

Temporary Office: House No # 200 (1<sup>st</sup> phase), Road No #12, Sonadanga R/A, Khulna-9100

Ref: KAU/Reg. Off./Admin-2/P. File (Officer-66)/2024/ 1018

Date: 21-07-2025


## Office Order

The Authority of the Khulna Agricultural University (KAU), Khulna, is pleased to grant Mrs. RUMPA AKTER, Assistant Accounts Officer, Finance and Accounts Section, KAU, 23 (Twenty-Three) days earned leave with effect from 22-07-2025 to 13-08-2025 to visit the Kingdom of Saudi Arabia for performing the Holy Umrah Hajj with the following terms and conditions:

- The period will be treated as ex-Bangladesh leave on full average pay.
- During this period, her salary and allowances will be paid in Bangladeshi currency as usual.
- KAU or the Government of the People's Republic of Bangladesh will not bear any financial in this regard.
- She must join KAU immediately following expiry of the leave period.

By order of the Vice-Chancellor

Mrs. RUMPA AKTER  
Assistant Accounts Officer  
Finance and Accounts Section  
Khulna Agricultural University, Khulna.

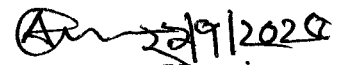
  
Md. Rezaul Islam  
Registrar (In-Charge)  
Khulna Agricultural University  
Cell- +8801309000313

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Copy forwarded for information and necessary action to:

- 1) The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 3) The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 4) Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- 5) The Ambassador, Embassy of the Kingdom of Saudi Arabia, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212, Bangladesh.
- 6) Finance and Accounts Section, Khulna Agricultural University, Khulna.
- 7) Mr. Ashik Ahmed, Assistant Accounts Officer, Finance and Accounts Section, Khulna Agricultural University, Khulna. (With a request to perform routine duty)
- 8) ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
- 9) PS to VC, Khulna Agricultural University, Khulna.
- 10) PA to Treasurer, Khulna Agricultural University, Khulna.
- 11) Office copy.

  
Mst. Afsana Yesmin  
Section Officer  
Admin-2 (Officer) Section  
Khulna Agricultural University