



Khulna Agricultural University

Temporary Office: House No # 200 (1st phase), Road No # 12, Sonadanga R/A, Khulna-9100

www.kau.ac.bd

Ref: KAU/Reg.Off./Admin-3/P.File(Staff-254)/2022/ 1498

Date: 25-09-2025

Office Order


The authority of the Khulna Agricultural University, Khulna is pleased to grant Mr. DEBASHIS KUMAR, Data Entry Operator, Engineering Division, KAU, 14(Fourteen) days Ex-Bangladesh leave (Earned Leave) with effect from 26-09-2025 to 09-10-2025 to visit India for his son's treatment purpose.

Relating to this visit, the following terms and conditions will be applied:

- The period will be treated as Ex-Bangladesh leave (Earned Leave) on full average pay.
- During the period, his salary and allowances will be paid in Bangladeshi currency as usual manner.
- KAU or the Government of the People's Republic of Bangladesh will not bear any financial liability either in local or foreign currency in this regard.
- After returning, he must join KAU immediately on the due date as per usual norms/Practice.

By order of the Honorable Vice-Chancellor

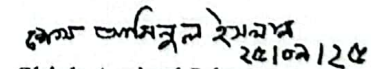
Mr. Debashis Kumar
Data Entry Operator
Engineering Division
Khulna Agricultural University, Khulna


Md. Rezaul Islam
Registrar (In Charge)
Khulna Agricultural University
Cell: +8801309-000313
Date: 25-09-2025

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Copy forwarded for information and necessary action to:

1. People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
5. Assistant High Commissioner, Regional Consulate of the High Commission of India, Khulna, Bangladesh.
6. High Commissioner of India, Dhaka, Bangladesh.
7. Mr. Debashis Kumar, Data Entry Operator, Engineering Division, Khulna Agricultural University, Khulna.
8. Md. Jihad Sheikh, Data Entry Operator, Controller Section, Khulna Agricultural University, Khulna. (With a request to perform routine duty)
- ✓ 9. ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
10. PS to VC (In Charge), Khulna Agricultural University, Khulna.
11. PA to Treasurer, Khulna Agricultural University, Khulna.
12. Office copy.


Shiek Aminul Islam
Section Officer
Admin-3
Khulna Agricultural University, Khulna