



Khulna Agricultural University

Temporary Office: 327, Jashore Road, Uttar Mujgunni, Khalishpur, Khulna-9000.
www.kau.ac.bd

Ref: KAU/Reg.Off./Admin-4/P.File(Staff-182)/2021/ 2193

Date: 23 December 2025

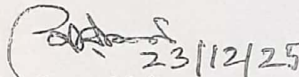
Office Order

The authority of the Khulna Agricultural University (KAU), Khulna, is pleased to grant MD SAJIB SHAIKH, Office Support Staff, Department of Microbiology And Public Health at Khulna Agricultural University, Khulna, Bangladesh, 08 (Eight) days Ex-Bangladesh leave (Earned Leave) with effect from 24-12-2025 to 31-12-2025 to visit India for his medical treatment with the following terms and conditions:

- The period will be treated as ex-Bangladesh leave on full average pay.
- During this period, his salary and allowances will be paid in Bangladeshi currency as usual.
- KAU or the Government of the People's Republic of Bangladesh will not bear any financial costs in this regard.
- He must join KAU immediately following the expiry of the leave period.

By order of Honorable Vice-Chancellor

MD SAJIB SHAIKH
Office Support Staff
Department of Microbiology And Public Health
Khulna Agricultural University, Khulna.

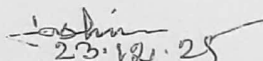

Md. Rezaul Islam
Registrar (In Charge)
Khulna Agricultural University
Cell: +8801309-000313

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Copy forwarded for information and necessary action to:

1. The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
5. Assistant High Commissioner, Regional Consulate of the High Commission of India, Khulna, Bangladesh.
6. High Commission of India, Dhaka, Bangladesh.
7. Md Sajib Shaikh, Office Support Staff, Department of Microbiology And Public Health, Khulna Agricultural University, Khulna.
8. Rejwan Hossain Tuhin, Office Support Staff, Department of Sociology and Rural Development, Khulna Agricultural University, Khulna (With a request to perform routine duty).
9. Chairman, Department of Microbiology And Public Health, Khulna Agricultural University, Khulna.
- ✓ 10. ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
11. PS to VC (In Charge), Khulna Agricultural University, Khulna.
12. PA to Treasurer, Khulna Agricultural University, Khulna.
13. Office copy.


Md. Jashim Uddin
Section Officer
Admin-4
Khulna Agricultural University
Mobile: 01716-723362.