



Khulna Agricultural University

Temporary office: 327, Jashore Road, Uttar Mujgunni, Khalishpur, Khulna-9000

Ref: KAU/Reg.Off./Admin-3/P. File (Staff-235)/2022/ 80

Date: 22-01-2026

Office Order

The Authority of the Khulna Agricultural University, Khulna, is pleased to grant 25 (Twenty Five) days Ex-Bangladesh leave (Earned Leave) to **TANVIR AHMED**, MEDICAL ASSISTANT, Health Care Center, KAU, Bangladesh, effective from 01-02-2026 to 25-02-2026 to visit Australia to accompany his wife for several initial settlement formalities including accommodation arrangements and essential matters upon her arrival to Australia for the purpose of higher studies.

Relating to this visit, the following terms and conditions will be applied:

- (a) The period will be treated as Ex-Bangladesh leave (Earned Leave) on full average pay.
- (b) During the period, his salary and allowances will be paid in Bangladeshi currency in the usual manner.
- (c) KAU or the Government of the People's Republic of Bangladesh will not bear any financial liability either in local or foreign currency in this regard.
- (d) After returning, he must join KAU immediately on the due date as per usual norms/Practice.

By the order of the Honorable Vice-Chancellor

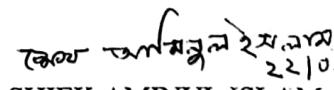

22/01/26
Md. Rezaul Islam
Registrar (In Charge)
Khulna Agricultural University
Cell: +8801309-000313
e-mail: registrar@kau.ac.bd

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Copy forwarded for information and necessary action to:

- 1) The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 3) The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 4) Director General, Department of Passport and Immigration Office, Dhaka, Bangladesh.
- 5) Honourable High Commissioner, Australian High Commission, Bangladesh, 184 Gulshan Avenue, Gulshan 2, Dhaka 1212, Email: ahc.dhaka@dfat.gov.
- 6) TANVIR AHMED, MEDICAL ASSISTANT, Health Care Center, Khulna Agricultural University, Khulna, Bangladesh
- 7) TANJIRA SULTANA, DRESSER, Registrar's Office, Khulna Agricultural University, Khulna. (With a request to perform routine duty)
- 8) ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
- 9) PS to VC (In Charge), Khulna Agricultural University, Khulna.
- 10) PA to Treasurer, Khulna Agricultural University, Khulna.
- 11) Office copy.


22/01/2026
SHIEK AMINUL ISLAM
Section Officer
Admin-03, Registrar's Office
Khulna Agricultural University