



# Khulna Agricultural University

Temporary Office: 327, Jashore Road, Uttar Mujgunni, Khalishpur, Khulna-9000

Ref: KAU/Reg. Off./Admin-2/P. File (Officer-06)/2018/ 163

Date: 08-02-2026

## Office Order

The Authority of the Khulna Agricultural University (KAU), Khulna is pleased to grant Mr. SAZZADUL ISLAM, (Passport No. A06563022), Assistant Registrar, Faculty of Agricultural Economics and Agribusiness Studies, KAU, 15 (Fifteen) days earned leave with effect from 14-02-2026 to 28-02-2026 to visit the Kingdom of Saudi Arabia for performing the Holy Umrah Hajj with the following terms and conditions:

- The period will be treated as ex-Bangladesh leave on full average pay.
- During this period, his salary and allowances will be paid in Bangladeshi currency as usual.
- KAU or the Government of the People's Republic of Bangladesh will not bear any financial in this regard.
- He must join KAU immediately following expiry of the leave period.

By order of the Vice-Chancellor

Mr. SAZZADUL ISLAM  
Passport No. A06563022  
Assistant Registrar  
Faculty of Agricultural Economics and  
Agribusiness Studies  
Khulna Agricultural University, Khulna.

*Rezaul Islam* 08/02/2026  
Md. Rezaul Islam  
Registrar (In-Charge)  
Khulna Agricultural University  
Cell- +8801309000313

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Copy forwarded for information and necessary action to:

Date: 08-02-2026

- 1) The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 3) The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 4) Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- 5) The Ambassador, Embassy of the Kingdom of Saudi Arabia, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212, Bangladesh.
- 6) Dean, Faculty of Agricultural Economics and Agribusiness Studies, Khulna Agricultural University, Khulna.
- 7) Mr. Md. Sultan Mahmud, Section Officer, Faculty of Veterinary, Animal and Biomedical Sciences, Khulna Agricultural University, Khulna. (With a request to perform routine duty)
- 8) ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
- 9) PS to VC, Khulna Agricultural University, Khulna.
- 10) PA to Treasurer, Khulna Agricultural University, Khulna.
- 11) Office copy.

*Afsana Yesmin* 08/02/2026  
Mst. Afsana Yesmin  
Section Officer  
Admin-2 (Officer) Section  
Khulna Agricultural University